SALT LAKE COMMUNITY COLLEGE

JOB FAIR



WEDNESDAY, MARCH 11, 2020

10 a.m.– 2 p.m. Lifetime Activities Center Taylorsville Redwood Campus

Meet employers with hundreds of opportunities for all majors at our SLCC Job Fair!

Come prepared with copies of your resume and remember to dress professionally.







@slcc_careerservices

Career Services

Who We Are

We are a team of trained Career Coaches and Employer Specialists who are here to support students and alumni by helping them create individualized life plans.

Dedicated Career Coaches assigned to your area of study

















Schedule an appointment with your Career Coach

Ways to meet with your Career Coach Log into MySuccess in MySLCC to

schedule an appointment.







Services We Provide

Topics for Walk-Ins

- Resume Review
- Cover Letter Review
- Focus 2 Career Assessment
- Job/Interview search
- Quick questions
- Peer mentor advice

Campus Internship Program

\$12/hr

Work 20 hours per week, receive valuable mentorship 0

College Central Network

Online access to career resources and job board.

Cooperative Education/Work for Credit

Earn elective credit in most areas of study in a fun and engaging way.

Career Exploration

We have resources, assessment tools and Career Coaches who **ISIT** can help you discover your path.

Taylorsville

Student Center-STC 002 HTC 112 A 801-957-4014

Jordan

801-957-6242

South City 1-0618 801-957-3401 801-957-2154

Westpointe SSB 102



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- •LARGEST MAINTENANCE PROVIDER ON THE WEST COAST (12 REFINERIES)

Our Benefits:

- Medical benefits
- Dental benefits
- Vision benefits
- 401 K
- Life Insurance & AD&D
- Employee Assistance Program

Tuition Reimbursement



Explore our career opportunities in the following positions:

- Pipefitters
- Welders
- Boilermakers
- Carpenters
- Laborers
- Safety Attendants

Are you looking to take your construction management degree to new heights? Come be a part of a winning team!

Find exciting opportunities at https://www.aegion.com/careers



build your future make a difference

- Software for homeless management, refugee resettlement, and more
- Startup energy, great perks and benefits

Check out our booth and visit us at www.eccoviasolutions.com











Career Services

Seeing a Career Coach early and often is the most important step towards achieving your career goals and becoming more confident in your career direction. We are here to help!

Career Coaches

Area of Study: School of Business

Area of Study: Computer Science and Information Technology Systems

Ray Taylor - (801) 957-4606 | ray.taylor@slcc.edu

Area of Study: School of Arts, Communications and Media Alyshia Jenkins - (801) 957-3403 | alyshia.jenkins@slcc.edu

Area of Study: School of Health Sciences

Jennifer Benally - (801) 957-6242 | jennifer.benally@slcc.edu

Area of Study: School of Humanities and Social Science

Jose Rodriguez Hernandez (801) 957-5189 | jose.rodriguezhernandez@slcc.edu

Area of Study: General Studies

Area of Study: Culinary Arts Institute & MCAT/Automotive Dan Hooten - (801) 957-3407 | dan.hooten@slcc.edu

Area of Study: Manufacturing, Construction and Applied Technologies

Kevin Springer - (801) 957-2154 | kevin.springer@slcc.edu

Area of Study: Science, Mathematics and Engineering
Prince Nwando - (801) 957-4807 | prince.nwando@slcc.edu

Schedule an Appointment

To schedule an appointment with your Career Coach log into your MySLCC:

MySLCC / Advising tab / Find Your Advisor section / MySuccess

Taylorsville Redwood and South City campuses have walk-in hours from 8:30 to 4 pm, Monday-Friday.

Focus 2 Career

- Discover your unique skills, interests, and values
- Identify which SLCC programs are the best fit for YOU
- Design an academic roadmap that supports your career development goals

Visit slcc.edu/careerservices to get started!

College Central Network

Looking for a job or career? We have an online job board for students and alumni. Activate your College Central Network account and upload your resume, create an eportfolio, listen to a podcast and explore our career resources!

Visit collegecentral.com/slcc



Join FedEx Express

Earn Money. Grow a Career. Get a Degree.

Positions Available Year Round in Salt Lake City, UT

Pay starts at \$14.28 per hour for Handlers and \$15.10 per hour for Material Handlers

• AM SHIFT: Tues-Sat: 4:00AM-8:00AM, Off Sun/Mon

 PM SHIFT: Sun-Sat: 5:00PM-10:30PM, Off 2 weekdays (TBD)

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The FedEx Facility is located on the north end of the airport on the perimeter road.

Apply online at: careers.fedex.com/express





HOW TO PREPARE FOR THE JOB FAIR

BEFORE FOR THE FAIR

- Do your research! Look at the employer list on the Career Services website (www.slcc.edu/career services/job-fairs.aspx) and see which ones are in your area of interest. Write down questions for these employers so that you will be prepared to speak to their representatives at the fair.
- Find a folder or bag that will hold your materials both materials you want to give and materials you
 might collect from employers. It is good to bring multiple copies of your resume to hand out.
- Speaking of resumes, make sure yours is up to date! Look over what you have and edit dates, degrees, and work responsibilities accordingly. You can upload your resume to CCN (Career Services free job board) and a Career Services member will edit your resume within 48 hours.
- Find an outfit that is both professional for your industry and comfortable enough for you to wear for a few hours. Come to Career Services at the Redwood campus to see what free professional clothing we have for you.

WHILE AT THE FAIR

- Check in and identify where company booths are located. There are digital maps with every employer's location at the job fair, so you should not get lost.
- Find the companies that you know you want to speak to and focus on them first so that you are fresh when you approach their tables. After you speak to your top employers, talk to as many others as possible. You never know what positions are available unless you ask!
- After speaking to a recruiter, get their business card and take a minute to jot down some notes about your discussion. You can do this on the card itself or a piece of paper from your folder.

AFTER THE FAIR

- Apply to all the positions you were interested in. Be sure to use any tips or advice from the employers to your advantage.
- Send a thank you note to all the recruiters you spoke with via email or when you connect on LinkedIn. Use the information that you wrote down to inform your letter and remind them of who you are. If you ended up applying to a position in their company, be sure to mention it and ask about next steps along with other questions you might have.
- Make sure you ask about their timeline so you are not surprised if they take a month to reach out.
 Recruiters are busy, so don't be pushy! Rather, follow-up if it has been longer than anticipated and reiterate your interest in the position

For all questions regarding the Job Fair, make an appointment with a Career Coach at any available campus or drop by between 8:30 and 4:00pm at the Redwood and South City campus for questions.

we're HIRING!

Opportunities Available

- Server
- Line Cook
- Bar Tender
- Golf Staff
- Outside Services
- Life Guards
- Head Swim Coach
- Assistant Swim Coach



Golf!



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Hidden Valley Country Club













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INTERVIEW LIKE A PRO

BEFORE THE INTERVIEW DURING THE INTERVIEW AFTER THE INTERVIEW 1. Research 1. First Impressions! 1. SEND A THANK YOU 2. Follow-up Eye contact NOTE! 3. Appearance 2. Call them after a week if Handshake 4. Arrive early Smile! you have not heard back 5. Professional Documents Think positively 3. Add them on LinkedIn 2. Body Language Resume The idea is to keep yourself Cover Letter 3. Present yourself as the solution to in the forefront of the Letters of their problem recruiter's mind and Recommendation 4. Speak to your strengths demonstrate your interest 5. Speak to the skills listed in the job 6. Work Samples in their company and job 7. Paper & Pen description opportunity. 6. Be concise in your questions and 8. List of questions answers 7. Let the employer know why you are the most qualified candidate

QUESTIONS

- 1. Tell me about yourself
- 2. What is your greatest strength?
- 3. What is your greatest weakness?
- 4. Tell me about a time when...
- 5. Why should we hire you?
- 6. Do you have any questions?
- * Don't ask about pay, that's a conversation for a later time

Be specific

Keep the answers short and concise Use S.A.R. Method

Situation

Action

Results

SCHEDULE AN APPOINTMENT FOR A MOCK INTERVIEW

- 1. Log into your MySLCC
- 2. Select the Advising tab
- 3. Under Find Your Advisor Select Login to MySuccess
- 4. Enter advisor's name in the search bar
- 5. Select Date and Time





Looking for a FEDERAL Career?

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 - Career Opportunity.
 - •Flexible Work Schedule!
- •Medical & Dental Benefits!



- National Call
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 and online)
- <u>Veteran Service</u> <u>Center</u> (Process claims for benefits)
- Pension & Fiduciary <u>Service</u>
 (Assist Veterans who are unable to manage their finances)
 - Vocational Rehab & Employment Service (Assist Veterans w/ education, training, and employment)

APPLY @WWW.USAJOBS.GOV



RESUME TIPS AND TRICKS

OVERVIEW

- · Job specific
- · Use the job description
- Recruiters don't read resumes, they scan them
 - o They are looking for "keywords" that grab their attention
- Your resume is your ticket to get you an interview

HEADING

- Professional email
- · Link to online portfolio or LinkedIn Profile

OBJECTIVE/SUMMARY

Whatever you want to call it, have some sort of opening statement

EDUCATION

- Make sure to include SLCC, your expected date of graduation, and what degree and area of study you will obtain
- · Don't list high school

RELEVANT COURSES

Link to projects / transcripts / course descriptions

SKILLS

- · Job specific- use the job post or job description
- Hard skills / soft skills

EXPERIENCE

- Statements not sentences no longer than a single line!
- Bullet points for each statement outlining skills, responsibilities, accomplishments, and awards

CERTIFICATION/AWARDS

- Expiration dates
- · Link to copies of the award/certification

FORMATTING

- Grammar
- Flow
- Columns
- Font sizes

- Spelling
- Design
- Margins
- Headings

- Consistency
- To the point
- Spacing
- Alignment

IMAGINE

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LOOKING TO FILL THE FOLLOWING POSITIONS BY APRIL 2020



STUDENT PLATFORM MANAGER

Help manage and oversee the business and development of student ran platforms such as K-UTE Radio and the Chronicle.



ADVERTISING MANAGER

This positions is responsible to help manage and oversee the sale of advertising of all Student Media platforms to ensure customer satisfaction and revenue growth of all platforms.



ASSISTANT BUSINESS MANAGER

This position is responsible to help manage and oversee the business and development of all platforms to ensure success as a whole department. Also would be in charge of events and social media management.



ACCOUNTING ASSISTANT

This position is responsible to help manage and oversee the accounting and bookkeeping processes of the department to ensure its financial success.

Apply: ustudentmedia.com/join